

## ADULT AMBASSADOR CHECKLIST

Use the following Checklist to make sure you have submitted all of the appropriate supporting data correctly and within the designated timeframes.

**Any Submission that has not followed the guidelines and timeframes will not be considered.**

- The nomination must be made by a MSHA Member
- Nominations and Supporting Data can be submitted from **NOVEMBER 15 UNTIL JANUARY 31**
- The nomination and supporting data will be submitted on-line
  - The nomination form is on the MSHA Website (showmemsha.org)
  - The supporting data is emailed to [msha@showmemsha.org](mailto:msha@showmemsha.org)
- The nominee must be at least 21 years of age
- The nominee can be from outpatient, inpatient, school, or home setting
- The nominee must present a significant hearing, speech, and/or language problem as documented by an Audiologist and/or Speech Language Pathologist
- The nominee must be able to attend and accept recognition at the MSHA Convention
- The nominee may be asked to make other public appearances
- The nominee, the family and/or caregiver must write a maximum 500 word statement of explanation on how their Audiologist and/or Speech Language Pathologist participated in improving their communication ability

The following supportive data can be submitted anytime between **NOVEMBER 15 UNTIL JANUARY 31.**

**Submit to** [msha@showmemsha.org](mailto:msha@showmemsha.org).

- ✓ Professional estimate of the person's hearing, speech and/or language problem
- ✓ Current Audiogram (if appropriate)
- ✓ JPEG Photo
- ✓ Patient/family statement
- ✓ Supporting data may be submitted all at once or as it is available
- ✓ **NO EXTENSIONS OR EXCEPTIONS WILL BE MADE TO THE DEADLINES**